



Listing Process: Part 4 Categorize your Listing

Step 4

Categorize Your Listings

- ▶ In the Listing Workspace, filter the Tag column for a category that you uploaded in step 2.
- ▶ Select all using the check box in the upper left-hand corner of the grid.
- ▶ Open the Bulk editor (to right of Export button.)
- ▶ Categorize for each marketplace you are listing to.

Tips & Tricks

- ▶ If listing just a few items, you may categorize your items in the SKU Pane. This will alleviate the need for staging.

Resources

- ▶ Categorizing individual items
 - ▶ <https://www.selleractive.com/en/support/categorizing-your-items-per-individual-listing>
- ▶ Categorizing in bulk
 - ▶ <https://www.selleractive.com/en/support/categorizing-your-listings-in-bulk>
- ▶ Support email - support@selleractive.com
- ▶ Support articles - www.selleractive.com/support